# Objective

To be a part of a well-established and prestigious organization which allows professional growth, and which would utilize my personal skills with the possibility of enhancing them in the process, thus creating a relationship beneficial to both parties.

# Education

**University of the West Indies 2014- present**

BSc: Chemistry

## San Fernando Senior Comprehensive School 2006-2009

## Tabaquite Secondary School 2009-2013

* Advanced Proficiency Diploma (CAPE A’level) 2011-2013
  + - Biology
    - Chemistry
    - Sociology
    - Caribbean Studies
    - Communication Studies
* 5 CXC O’level 2006-2011
  + - Biology
    - Chemistry
    - Physics
    - English A
    - Mathematics

# Interests and Activities

* San Fernando Senior Comprehensive School: Class and Senior Prefect 2007-2009
* San Fernando Senior Comprehensive School: Student Council member 2007-2009
* Tabaquite Secondary School: Class and Senior Prefect 2009-2011
* Tabaquite Secondary School: Student Council President 2010-2012
* The Sports Desk Leadership Symposium 2011-Present
* Member of the Sports Desk Youth Committee 2014-Present
* Member of the CTC Dance Group 2011-Present
* Winner of the Youth for Christ Talent Search Competition 2013
* Digicel Rising Stars 3rd place winner 2016
* Member of Nihelet Blackman and LIGHTS the band 2017-Present

**Core Skills**

Team player

Critical and Creative Thinker

**Hobbies**

* Singing
* Dancing
* Track and Field
* Reading

**Work Experience**

* Private Tutor for Forms (1-3) Mathematics and English A 2011-2013
* Consultant at the NIHERST fair hosted at the Tabaquite Secondary School 2012
* Estelle’s Beauty Salon 2011 and 2013
* Pennywise Cosmetics Ltd 2011 and 2012
* The National Sporting Archives of Trinidad and Tobago 2014
* The Fan Club 2014-2015

**References**

* Miss Kahidjah John

Member Service Representative

Progressive Credit Union

Telephone: 492-1158

* Mrs. Janelle Degale Spencer

Accountant

Emasco Ltd

Telephone: 394-7756

* Mrs. Elvira Fyfield

Pastor

Christ Tabanacle Church, Guaracara

Telephone: 656-0119

Lp #50, Campus Villas

Mahamdoo Street, off Dry River

St. Augustine, South

334-5237

melisasantana22@gmail.com

January 22, 2018

Massy Stores  
Eastern Main Rd St. Augustine,

Trinidad and Tobago , W.I

To Whom It May Concern:

Please consider my attached résumé and acknowledge my application at the Trinidad and Tobago Bureau of Standards 

I am currently a part time student of the University of the West Indies pursuing my BSc. in Chemistry. I am a very diligent worker who is always willing to assist and I have also acquired experience in leadership from my time as the class representative of the above stated. If given the opportunity to become a member of your prestigious organization, I am definitely prepared to be an asset. Should you require me for an interview I would make myself available at your request.

Thanking you in advance.

Regards,

Melisa Santana